

# OER Description Module 11

A map of the digital competences of adults in Austria, Italy and Greece.



© Neil Moralee - 2018

### OER Description Module 11: Privacy and device safety

This document describes the use of Module 11 as an Open Educational Resource. This covers:

- The transfer to another server
- The Translation to a different language

## 1 Package files

The package contains all files that are necessary to implement the module on a Moodle Server.

[1] Module\_11-backup-moodle2.mbz This is the Moodle download file. You should use it to create the course on your server

[2] OER\_Description\_Module\_11.docx This file contains the description of the package and the translation guide.

[3] Mandala\_11.pptx This file is the master to create the Self-Evaluation Mandala

[4] Presentation of the module\_M11.h5p. This file contains the h5p timeline used at the beginning of the module. It's a useful h5p interactive tool to present the main steps and topics that the learner is going to go through.

[5] M11.1-Digital threats.h5p (presentation)

[6] M11.2-Device protection.h5p (presentation)

[7] M11-Pin Code Screen Lock.h5p (interactive video). This video (and the other tutorials of this module, namely Pattern Screen Lock, Fingerprint Screen Lock, Face Recognition Screen Lock, Gmail password recovery procedure) was created with a smartphone screen recording and then converted into an h5p interactive video through pop-up texts which describe the main steps of the tutorial. You can also add quizzes.

[8] M11.3-Digital safety.h5p (presentation)

[9] M11.4-Best practices.h5p (presentation)

[10] Memory cards. This is a Moodle activity based on a memory card game. A set of images used for the module were used to let the learner play.

[11] M11.5-Privacy and device safety (book). This is a Moodle activity which allows teachers to create multi-page resources in a book format with a table of contents. Different screenshots were used to show the procedure.

[12] Glossary. This is another Moodle activity which allows to create and maintain a list of words and related explanations to support the learning process. The word can be disseminated through all the modules.

[13] M11-Final\_Self-Assessment.elp. This is the Master file for the final self-evaluation.

## 2 Transfer to another server

The following steps are necessary to create the new course on your server:

[OER creation guide \(Intellectual Output IO1\) EN 2/3](#)

[ERASMUS+ Project 2019-1-PT01-KA204-060898 Digital Immigrants Survival Kit](#)

- [1] Create a new empty course
- [2] Restore the backup in this course

### 3 Translation to a different language

The translation of the module can be done completely in the course on your Moodle server. Two major steps are necessary:

- [1] Go to the content bank and translate the H5P content listed there.
- [2] Open the course for editing. Select “settings” for each item in the course and translate the content.

### 4. Additional translation steps

[1] Use the Mandala\_11.pptx file, open it with PowerPoint. The file includes the English Version of the Self-Evaluation Mandala. Translate the text and save the file. Save the file using “save as” and select PNG. When saving, you are asked to select “this slide only” – select it. Now you have the PNG file of the mandala in your folder. Replace the English picture with the translated one. Finally, check the links in Moodle.

[2] M11-Final\_Self-Assessment.elp. For translation, download the eXe-Learning Editor from <https://exelearning.net/en/downloads/>. You can use the Install Version but you can also select “A single Page” in the “Portable Version” and use it. Open the file with the eXeLearning editor and translate the complete content. After the translation, save the file and export it to a “Single Page”. ZIP the complete content in the created folder. Select the Moodle page, upload the ZIP file and extract it. The current content will be replaced by the new language content. Select the index.html file as the main file (if this is not yet selected).

[3] The Self-Evaluation mandala can be used from the output of [1]

[4] The section Creative Commons CC & Copyright Page contains an image describing the various CC licences (in English Language). You may replace it with the version in your language (download it from the <https://creativecommons.org/> web page).